



Chief Administrative Officer

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EXECUTIVE SEARCH

The **Township of North Huron** is a progressive, vibrant and growing community of over 5,000 residents. Located within Huron County, North Huron is comprised of the former Village of Blyth, the former Township of East Wawanosh, and the former Town of Wingham. North Huron is a community with strong agricultural and rural roots, and boasts excellent farmland, engaged volunteer groups, beautiful and rugged landscapes, modern and productive agricultural businesses and a business community that is global, progressive, and growing. North Huron also serves as a regional hub for northern Huron County and southern Bruce County by providing a range of services including education, healthcare, daycare, social services and fire services.

Residents and visitors of North Huron appreciate and enjoy a wide range of services with a small, hometown appeal. If you are looking for an exceptional quality of life and a hometown atmosphere, North Huron is second to none.

With a combined operating and capital budget of approximately \$17M and over 80 permanent and part-time staff, the Township of North Huron is committed to meeting the needs of our residents and business community by delivering efficient and effective services. For more information, visit the community profile for [North Huron](#).

Council recently adopted a new strategic plan for the current term of Council and beyond. The vision for the Township is a prosperous and engaged community that welcomes visitors, families, residents and businesses through strong agriculture, development, culture and tourism. The mission is to offer an affordable and sustainable high quality of life by delivering excellent and efficient services to residents, businesses and visitors. The new strategic plan is based on six strategic pillars that include strengthening the economy, a welcoming community, effective governance and modernization, well-maintained infrastructure, high-quality services, and environmental stewardship.

Inspire our Future as our Chief Administrative Officer

The ideal candidate will be an experienced, trusted and collaborative leader with a proven track record of results and accomplishments in municipal government. You will have exceptional communication skills and the political acumen to interact with diverse-interest holders to foster the development of partnerships, engage and inspire our employees, while ensuring customer service excellence.

Reporting to the Reeve and Council, the **Chief Administrative Officer** is responsible for the strategic leadership and efficient delivery of all the municipality's administrative and operational services. As the key advisor to Council, you will work closely with elected officials to develop and implement operational plans and ensure the coordination of services which align to and support our strategic priorities. You will recommend policies, plans, and programs that benefit our residents by being efficient, accountable and fiscally sound. You will work to enhance growth and development in the community as well as ensure the effective utilization of resources through the priorities and guiding principles in our strategic plan.

Leading a talented staff team, this position guides and inspires a dedicated workforce and helps foster a workplace culture focused on service excellence, innovative thinking, and teamwork while positioning the Township of North Huron as an employer of choice.

North Huron offers a competitive total rewards package including benefits, vacation, training and development, not to mention an opportunity to work with an engaged Council in a beautiful community.

How to Apply

To explore this opportunity please apply via email by **January 31st, 2025 or sooner to careers@waterhousesearch.net** quoting project **NH-CAO**. Should you wish to speak to our Executive Recruiter or to receive a detailed position description please contact Tim Lukasewich at 416-214-9299 x8, tim@waterhousesearch.net, or Jon Stungevicius at 416-214-9299 x1, jon@waterhousesearch.net.

All applications will be held in strict confidence. We thank all applicants, however, only those selected for an interview will be contacted. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes only.