



**The Corporation of the County of Bruce  
Requires a  
Director, Corporate Services - Full Time - Corporate Services**

"Bruce County, a welcoming, innovative, thriving community, committed to the well-being of current and future generations."

Join our team powered by innovation and shared values where explorers turn obstacles into opportunities and individual challenges into shared solutions. Come join us on roads less travelled and turn your journey into an adventure.

Corporate Services is responsible for the delivery of Financial Services as well as Purchasing and Risk Management/Insurance and the maintenance of some of the primary County administration buildings and facilities leased by the province.

**Location**

Walkerton, ON

**Salary**

\$144,890-\$170,469 annually, based on a 35-hour work week

**Benefits**

- Competitive Extended Health & Dental Plan
- OMERS Pension
- Flexible Working Policies
- Employee Assistance Program, Discounts
- Paid Vacation

**Health, Safety & Wellness**

- Health & Safety Program
- Workplace Mental Health Program
- Health & Wellness Committee Activities

**About the job**

Reporting to the CAO, the Director, Corporate Services oversees the overall management and direction of Financial Services, Financial Services for the Bruce County Library, including Purchasing. Key responsibilities include strategic financial planning and leadership of plans for the County through operations management, continuous improvement programs, staff leadership, and financial management including procurement.

**Requirements**

- Post-secondary degree in Public Administration
- Certified Public Accountant (CPA)
- Seven years of previous experience in a municipal leadership role
- A clear and solid understanding of the issues faced by the organization and the industry
- Ability to delegate, set expectations, and monitor progress of all direct reports
- Ability to plan, organize, develop, implement, and interpret goals, objectives, and policies
- Ability to identify issues and implement creative and strategic solutions to overcome problems
- Demonstrated ability to build and maintain lasting working relationships
- Demonstrated experience in coordinating strategic and engagement-planning initiatives
- Demonstrated time management skills
- Experience with coaching and development of management-level employees
- Experience with strategic development and initiative-based project leadership

- Intuitive grasp of organizational structure in order to manage cross-departmental and cross-disciplinary resource allocation
- Proven experience with resource management
- Sound analytical thinking, planning, prioritization, and execution skills
- Strong business acumen
- Strong formal and informal leadership skills
- Valid Class G Driver's License

Interested applicants should review the entire job posting at [www.brucecounty.on.ca](http://www.brucecounty.on.ca) , and then apply online, following the outlined process. **The application deadline is February 11<sup>th</sup> at midnight.**

Personal information contained in applications will be used for recruitment purposes and collected as per the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, Chapter M.56.

**The Corporation of the County of Bruce is an equal opportunity employer committed to an inclusive, barrier-free recruitment and selection process. If contacted for an employment opportunity, please advise Human Resources if you require accommodation.**

We thank all applicants in advance, but regret that only those selected for interviews will be contacted.