

*Located just 30 minutes north of Toronto along Highway 404, East Gwillimbury (EG) is Canada's fastest growing municipality\* focused on modernization, innovation, and creativity. Those joining Team EG will help shape the future of the community. As an award-winning organization, EG offers competitive wages and benefits and prioritizes the mental and physical well-being of its employees through social events, wellness programs, and fitness facilities. Employees also have access to more than 50 kms of trails to enjoy the beauty of EG while at work.*

*The Town of East Gwillimbury is an equal opportunity employer committed to an inclusive, barrier-free recruitment and selection process and as we grow, it is important our workforce reflects the citizens we serve. We respect, encourage, and celebrate our diversity. Join our team and see the EG difference!*

This important member of the Town's senior leadership team will report to the Chief Administrative Officer and will be responsible for the strategic leadership and financial management of Corporate Services for the Town of East Gwillimbury including Communication and Customer Service, Modernization and Transformation Services, Human Resources, and organization wide priorities such as Environmental Initiatives, Asset Management, and Equity, Diversity, and Inclusion

In this leadership role, you will provide strategic influence and direction to departmental Directors while working closely with the Senior Management Team to effectively implement Council Strategic priorities and modernize Town practices to ensure outstanding internal and external service delivery. You will also promote and support a culture of belonging.

The ideal candidate will have a minimum of ten (10) years of work experience in managerial/leadership positions. You are recognized for your excellent leadership, interpersonal and supervisory skills combined with a demonstrated ability to use sound judgment and exercise political acuity. Other requirements include:

- experience in leading at least two of the areas of concentration within Corporate Services (Information Management, Human Resources, Customer Service, Communications, Strategic Planning, EDI)
- excellent verbal and written communication skills.
- proven ability to manage within a municipal team environment, preferably in a municipal urban growth environment.
- demonstrated experience in excelling in a demanding, results-oriented, customer-focused senior management role.
- an ability to provide advice and guidance to elected officials and senior leadership.
- strong problem solving and analytical skills.
- an ability to establish effective relationships with external stakeholders and all levels within the Town.

Candidates will hold a university degree in Business Administration, Public Administration, or related discipline. You have demonstrated experience working with elected officials and have thorough working knowledge of applicable legislation, regulations and government processes related to a municipal environment.

Rate of Pay: \$168,987 - \$198,806 (Band 13)

Deadline for applications is October 6, 2023

We thank all applicants for their interest, however, only those being considered for an interview will be contacted.

The Town of East Gwillimbury is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#) and the Ontario Human Rights Code, the Town of East Gwillimbury will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform the Town's Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation. In accordance with the *Municipal Freedom of Information & Protection of Personal Privacy Act*, personal information collected will only be used for candidate selection.

\*(based on 2021 Census data)