

## Calendar of Events

April 11, 2025

### **Aspiring CAO Connections Event**

**Residence Inn by Marriott Kingston Water's Edge**  
**7 Earl Street**

**Kingston , ON K7L 0A4**

08:30 AM - 03:15 PM EST

Scott Vokey, +1 09059558095

scott@omaa.on.ca

*A full day session dedicated to those Aspiring CAOs thinking about the next steps on their journey to becoming a municipal CAO / City Manager.*

*Join your peers for a jam-packed day filled with great advice, networking, and hands-on workshop segments. Participants should bring a laptop or tablet.*

830-900 Registration

900-915 Welcome and Participant Introductions

915-1015 Pathways to Becoming a CAO: lessons learned from experienced CAOs.

1015-1045 Opportune times in the municipal sector

1045-1100 Break

1100-1200 Things Councils look for in a new CAO and Recruiter Q&A

1200-1300 Networking Lunch

1300-1345 Positioning to Move Forward: Contracts, Mentoring, and Building your Brand

1345-1430 Participant work on Elevator Pitch (Headline and About)

1430-1445 Break

1445-1515 Elevator Pitch Delivery and Feedback

May 14, 2025

- May 16, 2025

### **Spring Workshop 14-16 May @ JW Marriott Rosseau Muskoka**

**JW Marriott**

**1050 Paignton House Road**

**Muskoka Lakes, ON P0B 1G0**

Wednesday afternoon to Friday noon

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*The 2025 Spring Workshop takes place from May 14-16 at the stunning JW Marriott The Rosseau Muskoka Resort & Spa. This year's theme is Midterm Check-In: Pause, Reflect, Propel and the program is packed with educational sessions, quick hits, social events, and sponsored sessions--all aimed at giving CAOs and Aspiring CAOs the tools they need to be more effective.*

*Workshop Program at a Glance*

*A \$75 charge is applied to all refund requests. No refunds after 8 May 2025.*

*You may also book your hotel room (note this is separate from event registration) via the link provided by the JW Marriott: <https://book.passkey.com/go/OMAA2025>*

May 14, 2025

**Advanced Communication and Presentation Skills Workshop**

**JW MARRIOTT® THE ROSSEAU MUSKOKA RESORT & SPA**

**1050 Paignton House Road**

**Muskoka Lakes, On P0B 1G0**

**08:30 AM - 04:30 PM EST**

*After this advanced presentation skills training, participants will be able to:*

*Speak with more confidence and authority in all business and social environments*

*Quickly prepare and deliver memorable, persuasive presentations and talks to small and large groups*

*“Think on your feet”: respond quickly and eloquently to questions and inquiries in meetings, on the telephone, and in presentations*

*Connect with the audience and establish rapport with different personality types: persuade and influence with integrity*

*Develop your authentic and natural speaking style*

*Manage personal stress and communicate effectively under pressure*

*Reduce their fear of speaking*

October 22, 2025

- October 24, 2025

**Fall Workshop 22-24 Oct @Queens Landing in Niagara-on-the-Lake**

Wednesday afternoon to Friday noon