

## Calendar of Events

March 24, 2025

### **2025 CAO Leadership Program**

**Miles Nadal Management Centre**

**222 Bay Street**

**Toronto, ON M5K 1K2**

9am to 4pm

Scott Vokey, 9059558095

scott@omaa.on.ca

*OMAA is pleased to partner with the #1 business school in the country, the Schulich School of Business at York University, to offer another CAO Leadership Program.*

*This five-day program offers sought-after leadership skills in areas like political acuity, digital transformation, and data analysis to thrive in your role or move up the career ladder. The program is hosted in a convenient choice model of virtual or in-person and featuring top-rated Schulich instructors with guest appearances from experienced CAOs.*

*This program is ideal for CAOs and Aspiring CAOs in municipalities of all tiers and sizes across Ontario. Professional managers and key decision makers will gain the vital leadership skills, strategies, and methods needed to better support elected officials and effectively implement Council policies, moving up to more senior roles.*

*After completing the CAO Leadership Program, you'll receive an authentic digital badge from the #1 business school in Canada that employers will recognize. Upon completion of additional programming through Schulich ExecEd, you will be eligible to receive a Master's Certificate in Municipal Leadership.*

#### *Schedule*

<i>24 March</i>	<i>Module 1: Transformational Leadership</i>	<i>Virtual or In-person at the</i>
<i>Nadal Centre</i>		
<i>25 March</i>	<i>Module 2: Culture Shaping Leadership</i>	<i>Virtual or In-person at the</i>
<i>Nadal Centre</i>		
<i>10 April</i>	<i>Module 3: Solving Complex Problems</i>	<i>Virtual</i>
<i>24 April</i>	<i>Module 4: Digital Futures</i>	<i>Virtual</i>
<i>8 May</i>	<i>Module 5: Political Acuity</i>	<i>Virtual or In-person at the</i>
<i>Nadal Centre</i>		

April 11, 2025

**Aspiring CAO Connections Event**  
**Residence Inn by Marriott Kingston Water's Edge**  
**7 Earl Street**  
**Kingston , ON K7L 0A4**

08:30 AM - 03:15 PM EST

Scott Vokey, +1 09059558095

scott@omaa.on.ca

*A full day session dedicated to those Aspiring CAOs thinking about the next steps on their journey to becoming a municipal CAO / City Manager.*

*Join your peers for a jam-packed day filled with great advice, networking, and hands-on workshop segments. Participants should bring a laptop or tablet.*

830-900    *Registration*

900-915    *Welcome and Participant Introductions*

915-1015    *Pathways to Becoming a CAO: lessons learned from experienced CAOs.*

1015-1045    *Moving up the municipal ladder in an expediated fashion,*

1045-1100    *Break*

1100-1200    *Things Councils look for in a new CAO and Recruiter Q&A*

1200-1300    *Networking Lunch*

1300-1345    *Positioning to Move Forward: Contracts, Mentoring, and Building your Brand*

1345-1430    *Participant work on Elevator Pitch (Headline and About)*

1430-1445    *Break*

1445-1515    *Elevator Pitch Delivery and Feedback*

May 14, 2025

- May 16, 2025

**Spring Workshop @ JW Marriott Rosseau Muskoka**

**JW Marriott**

**1050 Paignton House Road**

**Muskoka Lakes, ON P0B 1G0**

Wednesday afternoon to Friday noon

Scott Vokey, +1 09059558095

scott@omaa.on.ca

*The 2025 Spring Workshop takes place from May 14-16 at the stunning JW Marriott The Rosseau Muskoka Resort & Spa. Our workshops include a mix of social events, keynote speakers, educational sessions, quick hits, and sponsored sessions--all aimed at giving CAOs and Aspiring CAOs the tools they need to be more effective.*

*Workshop Program at a Glance*

*A \$75 charge is applied to all refund requests. No refunds after 8 May 2025.*

*You may also book your hotel room (note this is seperate from event registration) via the link provided by the JW Marriott: <https://book.passkey.com/go/OMAA2025>*

May 14, 2025

**Advanced Communication and Presentation Skills Workshop**

**JW MARRIOTT® THE ROSSEAU MUSKOKA RESORT & SPA**

**1050 Paignton House Road**

**Muskoka Lakes, On P0B 1G0**

**08:30 AM - 04:30 PM EST**

*After this advanced presentation skills training, participants will be able to:*

*Speak with more confidence and authority in all business and social environments*

*Quickly prepare and deliver memorable, persuasive presentations and talks to small and large groups*

*“Think on your feet”: respond quickly and eloquently to questions and inquiries in meetings, on the telephone, and in presentations*

*Connect with the audience and establish rapport with different personality types: persuade and influence with integrity*

*Develop your authentic and natural speaking style*

*Manage personal stress and communicate effectively under pressure*

*Reduce their fear of speaking*

October 22, 2025

- October 24, 2025

**Fall Workshop @Queens Landing in Niagara-on-the-Lake**

Wednesday afternoon to Friday noon